

**APPROVED**  
**VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS**  
**EXAMINATION COMMITTEE MEETING MINUTES**

The Examination Committee of the Virginia Board of Funeral Directors and Embalmers convened for a meeting on Monday, March 23, 2009 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 300, Richmond, Virginia.

**The following Board members were present:**

Willard D. Tharp  
Billie Watson Hughes

**DHP staff present for the meeting included:**

Lisa R. Hahn, Executive Director

**CALLED TO ORDER**

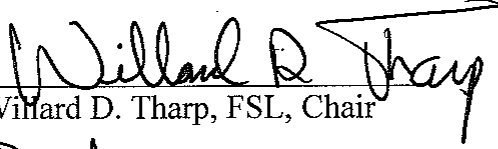
Mr. Tharp, President, called the Board meeting to order at 1:00 p.m.

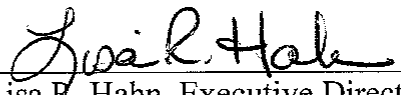
**REVIEW OF FUNERAL STATE EXAMINATION**

Mr. Tharp, Ms. Hughes and Ms. Hahn reviewed and made changes to examination items and references. The testing vendor received the amendments.

**ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 4:00 p.m.

  
\_\_\_\_\_  
Willard D. Tharp, FSL, Chair  
Sept 17, 2009  
DATE

  
\_\_\_\_\_  
Lisa R. Hahn, Executive Director  
9/28/09  
DATE